

## November 2024

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

 Special Meeting

 Council Meeting

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: [flagstaff.ab.ca/council/meetings-and-minutes](http://flagstaff.ab.ca/council/meetings-and-minutes)

**County Office:** 780-384-4100  
1-877-387-4100

**Email:** [county@flagstaff.ab.ca](mailto:county@flagstaff.ab.ca)

### Stay Connected with Us:



### Office Hours:

Monday to Friday  
8 a.m. - 4 p.m.  
(Closed Noon - 1 p.m.)

**Address:** 12435 Township  
Road 442  
P.O. Box 358  
Sedgewick, AB  
T0B 4C0



[flagstaff.ab.ca](http://flagstaff.ab.ca)



## Council Highlights



### Regular Council Meeting of November 20, 2024

**Council Highlights** briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

#### 2025 Gravel Production — Contracted Gravel Haul and Unloading Tender

Council awarded the tender from People's Trucking Ltd. for the 2025 Contracted Gravel Haul and Unloading, totalling \$983,000 plus GST.

#### Northern and Regional Economic Development Program — Flagstaff Region Business Support Hub

Council approved a 3-year program under the Business Community and Support Hub for Business Supports, Social Enterprise and Entrepreneurial Empowerment of \$80,000 per year subject to a successful grant application of \$120,000 (\$40,000 per year) from the Northern and Regional Economic Development (NRED) Program with Flagstaff County's matching portion of \$35,000 cash contribution plus \$5,000 in kind funding per year.

#### CanExport Community Investments Opportunity — Foreign Direct Investment (FDI) Strategy Phase Three Marketing

Council approved Phase Three Developing and Distributing Professional Marketing Materials of the Foreign Direct Investment (FDI) Strategy subject to a successful grant application to the CanExport Community Investments grant with a \$30,000 matching portion to come from Economic Development operating reserves.

#### Bylaw 09/24 Procedural Bylaw

Council approved Procedural Bylaw 09/24.

#### Schedule of Regular Council Meetings

Council approved the schedule for the 2025 regular Council meetings as follows:

- January 15
- February 12
- March 12
- April 16
- May 7
- June 11
- July 16
- August 13
- September 10
- October 22
- November 12
- December 10.

#### Joint Use and Planning Agreement

Council approved to direct Administration to enter into the Joint Use and Planning Agreement with the Board of Trustees of Battle River School Division and execute the document.

#### 2024 Cancellation of Taxes

Council cancelled taxes and penalties in the amount of \$149,772.48 for a number of oil and gas companies that are bankrupt or in receivership and still have properties that have tax levies and penalties that are deemed to be uncollectable, as presented.

#### Bank Account — CCBF Grant

Council approved to open a new account with Vision Credit Union for the Canada Community-Building Fund (CCBF) grant, with signing authority to be the Chief Administrative Officer, Reeve and Deputy Reeve.

#### 2023 Municipal Indicator Results

Council approved the following responses to the 2023 Municipal Indicator Results:

- Indicator #4, Tax Collection Rate — Due to the lack of provincial action on the collection of oil and gas taxes, this collection rate of taxes is not within our control. If there is a taxable assessment on non-operating facilities, we will continue to have uncollectable taxes.
- Indicator #11, Investment in Infrastructure — Flagstaff County has reviewed their Capital Spending Plan and capital replacement (2024-2029) will exceed the average annual amortization over the next six years.

#### Corporate Policies

Council approved revised Policy CP 005 – Systems and Data Security and new Policy CP 019 – Credit Card Policy, as presented.

#### Appointment of Returning Officer and Substitute Returning Officer for 2025 Municipal Election

Council appointed Charlene Sutter as Returning Officer under section 13 (1) of the Local Authorities Election Act, and Cheryl Bergman as Substitute Returning Officer under section 13 (2.1) of the Local Authorities Election Act.

#### 2025 Flagstaff Regional Solid Waste Management Budget

Council approved the proposed 2025 Flagstaff Regional Solid Waste Management Budget with a total municipal requisition of \$1,300,000.00 (decrease of 2.99%) distributed on a per capita basis to each member, and with Flagstaff County's total requisition being \$468,450.39.

#### Flagstaff Regional Emergency Services Society (FRESS) Requisition

Council deferred the request from the Flagstaff Regional Emergency Services Society (FRESS), to accept the requisition worksheet as presented with a total capital budget amount of \$1,086,571 (4.47% increase over 2024), to the next Council meeting of December 18, 2024.

Once approved, the full Council Meeting minutes can be found at [www.flagstaff.ab.ca](http://www.flagstaff.ab.ca) under the "Council" tab and in the "Meetings and Minutes" section.



*Visit  
With Santa*

**Snap a photo with Santa and treat yourself to some festive goodies!**

WEDNESDAY, 4 DECEMBER 2024 | 3:00-6:00 PM  
FLAGSTAFF COUNTY ADMINISTRATION OFFICE

*in conjunction with the Flagstaff Mini Market*

**Update regarding bill payments during the Canada Post strike:**



The ongoing Canada Post strike may affect mail delivery services. To ensure continued service and communication, Flagstaff County has implemented the following measures:

**1. Vendor Payments:**

- If you are expecting a payment from the County, please contact us at your earliest convenience at 780-384-4100 to arrange alternative methods for pick-up.

**2. Electronic Funds Transfer (EFT) Option:**

- We are reaching out to vendors via email to encourage sign-up for EFT, which provides secure and timely payments directly to your bank account. If you would like to enroll, please contact us to begin the process.

**3. Customer Payment Responsibilities:**

- Residents and businesses are reminded payments for utilities, accounts receivable, and taxes remain due as scheduled, regardless of mail disruptions.
- To avoid delays, we encourage signing up for e-send billing, which allows you to receive invoices and statements via email. Please sign up at: <https://portal.laserfiche.ca/r8288/forms/EmailSubscribe> (please select "other" and type "e-send billing").
- We are open Monday through Friday from 8:00 a.m. – 4:00 p.m. for in-person payments.
- We have a mail slot for payments after hours, at the County Administration Building located at 12435 Township Road 442, Sedgewick, Alberta.
- For further information, please visit: <https://www.flagstaff.ca/county-services/taxations>

**Flagstaff FESTIVE MINI MARKET**  
AT FLAGSTAFF COUNTY OFFICE

Wednesday, December 4  
Open from 3:00pm - 6:00pm



**2025 Shelterbelt Establishment Program**



**Apply by January 31!**

Flagstaff County offers the Shelterbelt Establishment Program to help establish and maintain healthy shelterbelts. Shelterbelts conserve soil, protect crops and yard sites, trap snow, provide wildlife habitat, and beautify the landscape.

For more information, please visit: <https://bit.ly/shelterbelt>.



# FEATURED BUSINESS

# 2025

*Make it Your Year*

## **Be a Featured Business in 2025**

Are you a local business or community development group seeking to enhance your visibility and strengthen connections within the community? Apply now to join the 2025 Flagstaff Region Featured Business Program!

This exciting initiative uses engaging video storytelling and promotional features to spotlight your unique story, inspire local support, and attract new patrons. Don't miss this chance to showcase your business or group across multiple platforms and expand your impact.

### **How to Apply:**

Visit [flagstaff.ca](http://flagstaff.ca) to submit your application.

**Deadline:** December 13, 2024

For more information, email [klefsrud@flagstaff.ab.ca](mailto:klefsrud@flagstaff.ab.ca)



## **Boosting Visibility**

The program highlights local businesses and groups through engaging video storytelling and newspaper features, fostering community support and boosting economic growth.



## **Storytelling Focus**

The program focuses on compelling storytelling to showcase the unique values, challenges, and dedication of each business or group, creating meaningful connections within the community.



## **Expanding Reach**

Content is shared via articles, social media, and targeted ads, fostering local pride while attracting new patrons beyond the region.

***Let's shine a spotlight on your business and inspire our community together!***