

October 2024

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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |

- Special Council Meeting
- Council Meeting

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



flagstaff.ab.ca



TENDER FOR SALE OF USED MISCELLANEOUS EQUIPMENT

Flagstaff County invites tenders for the sale of the following used miscellaneous equipment:

1. **EX115 – 2015 130GLC J.D. Excavator** – comes with weldco beales 54" twist bucket with thumb, 60" bucket, 30" dig bucket, Groeneveld Auto lube system and Webasto heater. Approx. hours: 4,917. Ser.#: 1FF130GXTFD040816.
2. **FAE Mulcher Attachment** – Ser.#: 14-049. Model #: UML/HY 100VT.
3. **T052 – 2005 Dodge 1/2t, Quad cab, 4x4 short box** – Ser.#: 1D7HU18D85S270888. Kms: 244,502. Box is badly rusted.
4. **T073 – 2007 Chevrolet 1/2T, Extended cab, 4x4 short box** – Ser.#: 1GCEK19D57Z548178. Kms: 267,852. Damage on box panel and rust.
5. **T096 – 2009 Dodge 3/4T, Regular cab, 4x4 long box** – Ser.#: 3D7KS26T29G559368. Kms: 148,659. Using excess oil.
6. **T210 – 2010 Ford F150 1/2T, Super cab, 4x4 short box** – Ser.#: 1FTFX1EV2AFC08542. Kms: 368,100. Lots of rust.
7. **T416 – 2016 Dodge 1500, Quad cab, 4x4 short box** – Ser.#: 1C6RR7GT1GS317846. Kms: 390,000. Engine needs rebuild.
8. **ASB114 – 2014 Kubota RTV X900 With Canopy and Manual lift box, Diesel engine** – Ser.#: 13879. Hours: 763. Kms: 3,322
9. **1,200 gallon water tank**
10. **1,000 gallon water tank** – Missing lid.
11. **Stihl FS56C Weed trimmer #1** – Runs but trimmer head noisy.
12. **Stihl FS56C Weed trimmer #2** – Runs but trimmer head noisy.
13. **Stihl FS56C Weed trimmer #3** – Runs but trimmer head noisy.
14. **Truck mounted sprayer with 110-gallon water tank** – No motor or pump.
15. **Truck mounted sprayer with 110-gallon water tank** – Comes with Honda GX160 motor and pump. Runs.
16. **1 New, Carlisle Multi Trac C/S Garden tractor turf tire, 26x12-12.**
17. **2 Michelin Air 31x13-12 tire on 6-bolt implement rim, 1 new and 1 used.**
18. **1 Used Carlisle All trial 25x10.5-12 ATV Tire.**
19. **WT11 – 1989 Case IH 9170 4WD Tractor** – Ser.#: JCB0004456. Hours: 12,661. Kms: 2,715.

- This equipment can be viewed on our website at www.flagstaff.ab.ca or at the County Shop in Sedgewick and will be sold on an "as is basis". Kilometres and hours may vary slightly depending on time of sale.
- Download a tender form from our website at www.flagstaff.ab.ca or contact our Administration Office at 780-384-4123 to receive a tender form.
- Please send bids in a sealed envelope marked "**USED MISCELLANEOUS EQUIPMENT TENDER**" to Flagstaff County Administration Office, Box 358, 12435 TWP RD 442, Sedgewick, AB.
- Closing date for bidding on items is **Friday, October 11th, 2024 at 11:00:00 a.m. MST. The highest or any tender not necessarily accepted.**

For further information, please contact: Kevin Kinzer at 780-390-0312 or Trevor Levitt at 780-390-0340.

Tax Penalty Reminder

This is just a friendly reminder that
2024 taxes are due on October 15.

A 12% penalty on all outstanding taxes will be levied on October 16.

For more information on taxation,
please visit the Flagstaff County website at: www.flagstaff.ab.ca.

**Notice:
Taxes
Due!**



Council Highlights



Special Council Meeting of October 7, 2024

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Electoral Boundaries Bylaw

Council approved first reading of the Electoral Boundaries Bylaw 08/24 (Version 1 utilizing five divisions based on a balanced population and five councillors).

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.

Tree Care Workshop



With ISA Certified
Arborist Toso Bozic

FREE

**Oct. 22, 2024
1 p.m. to 4 p.m.**

Flagstaff County Office

To register, call 780-384-4100.



Public Notice



Notice of Public Hearing and Petition Period for Proposed Electoral Boundaries Bylaw 08/24

In accordance with the *Municipal Government Act*, please take notice of the following proposed bylaw:

Electoral Boundaries Bylaw 08/24

A bylaw of Flagstaff County for the purpose of establishing electoral boundaries and the number of Councillors to serve on Flagstaff County Council, which divides the municipality into five Divisions with five Councillors.

The first reading of the Electoral Boundaries Bylaw 08/24 was approved at the October 7, 2024 Special Council Meeting.

TAKE NOTICE that a Public Hearing to consider the proposed bylaw will be held in the Flagstaff County Council Chambers at 12435 Twp Rd 442, Sedgewick, AB at **9:00 a.m. on Wednesday, December 18, 2024.**

AND FURTHER TAKE NOTICE THAT anyone wishing to make a verbal or written representation may do so at the hearing, or by providing the representation to the County's Chief Administrative Officer before 12:00 p.m. on Monday, December 16, 2024.

Individuals can provide advance notice to Flagstaff County at sarmstrong@flagstaff.ab.ca or Box 358, Sedgewick, AB T0B 4C0 of their intention to make a presentation at the hearing.

AND FURTHER TAKE NOTICE THAT, Section 231 of the *Municipal Government Act* allows the public to submit petitions for a vote on whether Electoral Boundaries Bylaw 08/24 should be passed. A Petition against Electoral Boundaries Bylaw 08/24 must fulfill the requirements of the *Municipal Government Act* and be filed with the Chief Administrative Officer no later than 4:00 p.m. on Monday, December 16, 2024 in order to be valid.

AND FURTHER TAKE NOTICE THAT, a copy of the proposed Bylaw will be posted at www.flagstaff.ab.ca for review and may be inspected at the Flagstaff County administration office during normal business hours.

Dated this 7th day of October, 2024

Shelly Armstrong
Chief Administrative Officer
Flagstaff County



Why Work With Us: At Flagstaff County, we're committed to building a stronger, vibrant, and sustainable community. We actively engage with local communities, businesses, and government bodies, ensuring transparent financial management and promoting environmental sustainability.

Flagstaff County's Vision and Principles:

Vision: At Flagstaff County, we envision a vibrant and sustainable regional community that preserves our rural essence and enhances the quality of life for all residents.

Principles: Our Council has established three fundamental principles that guide our actions and decision-making: **collaboration, fiscal leadership & environmental responsibility.**

Flagstaff County is unwavering in our dedication to these principles, and they form the foundation of our work. Join our team and contribute to the betterment of our community while upholding these core values.

Interested candidates are encouraged to submit their resume along with a cover letter by email to:

Contact:
Human Resource Department
Email: Human.Resources@flagstaff.ab.ca
Direct: (780) 384-4109

For the full job description please visit: www.flagstaff.ab.ca

Flagstaff County is recruiting for the full-time position of:

FINANCE OFFICER

Position Overview: Reporting directly to the Corporate Services Director, the Finance Officer is responsible to assist the Director to ensure the effective operation and delivery of all financial and administrative functions.

Key Responsibilities:

- ERP System Coordination:** Manage and troubleshoot the County's Enterprise Resource Planning (ERP) and financial software, assisting users with queries and issues.
- Financial Reporting and Budgeting:** Facilitate business planning and budget meetings, prepare monthly and quarterly financial reports, including revenue/expenditure, bank reconciliations, and variance reports.
- Accounts Receivable Management:** Process general accounts receivable invoices, aging reports, interest charges, and handle past-due accounts and write-offs.
- Insurance Management:** Collaborate with departments and insurance providers to ensure assets are insured, handle claims, and maintain policy documentation.
- Payroll Compliance:** Review payroll transactions, ensure accuracy and compliance with HR policies, and assist in preparing Workers Compensation Board (WCB) remittances and annual reconciliations.
- Audit and Policy Support:** Assist with external audits, documentation, and develop financial policies and procedures.
- Record Management and Compliance:** Maintain an efficient filing system, ensure confidentiality, and ensure compliance with County policies, HR guidelines, and safety programs.

Qualifications:

- Bachelor's degree in accounting/business administration or equivalent. Chartered Professional Accountant (CPA designation preferred.)
- Knowledge of local government procedures and experience in a municipal environment will be an asset.
- Ability to handle confidential information in an ethical and professional manner.
- Ability to develop clear and concise reports, correspondence and other written materials, with excellent communication, organizational and accuracy skills.
- Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
- Ability to perform a variety of tasks and prioritize the use of time to meet deadlines.
- Proficiency in Microsoft Office applications, with preferred experience with Adobe software and accounting software.

Position Type: Permanent Full-time
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$71,118.67—\$87,466.96 annually
Closing Date: Until a suitable candidate is selected.

Flagstaff region
Celebrates Success
GALA

OCT 24 2024
— 5:30 PM —
Killam Community Hall



TICKETS



GUEST SPEAKER JAMES BOETTCHER
Chief Empowerment Officer from Righteous Gelato