

February 2024 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:
Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



FLAGSTAFF COUNTY 2024 SEASONAL EMPLOYMENT OPPORTUNITIES

Transportation

- ◆ **Class 1 Truck Driver**
1 Position — May to November 2024
- ◆ **Light Equipment Operator I**
1 Position — May to November 2024
- ◆ **Light Equipment Operator II**
1 Position — May to November 2024
- ◆ **Hamlet Labourer**
1 Position — July to August 2024

Agricultural Services

- ◆ **Mower Operator**
2 Positions — May to October 2024

Parks

- ◆ **Parks Labourer**
2 Positions — May to August 31, 2024

Please send applications referencing the position to:

Flagstaff County

12435 Twp Rd 442

Box 358

Sedgewick, AB T0B 4C0

Fax: 780-384-3635

Email: county@flagstaff.ab.ca

PH: 780-384-4100

Application Deadline: Thursday, February 29, 2024

For further information or a job description, please visit our website at www.flagstaff.ab.ca



We thank all applicants for their interest in these positions. Only those applicants chosen for an interview will be contacted.

Public Works Updates

Please refer to our website at www.flagstaff.ab.ca for up-to-date road work throughout the County.

Road Maintenance

Roadways are cleared of snow as necessary. During normal winter conditions, County gravel roads should be cleared of snow within 4 days, unless there is heavy snow and persistent winds. If reduced visibility becomes a safety concern, snow plowing operations will be suspended until conditions improve. In each maintenance area, 3 routes are established. When snow plowing is required, the starting point is rotated between routes to ensure that an equitable level of service is provided. Regular work hours are 8-12 hours per day. Spare graders may be utilized to help during winter storms. One plow truck is designated to remove snow and apply sand/salt to oil and paved surface roads. Two graders are allocated for snow and ice removal on arterial roads. Back roads or blind roads will not be plowed unless deemed necessary by Public Works.

Public Works Services

Please visit the Flagstaff County website at flagstaff.ab.ca for information regarding Gravel Sales, Residential Laneway Maintenance, Road Maintenance, Hamlet Services, and more.

Please keep in mind that our seasonal crews will be out working on our roadways and to use extreme caution while travelling on these roads while they are being maintained in any way. We thank you in advance for your cooperation during this season.



The Flagstaff County Podcast: Season 4 Episode 5

Hub for Early Childhood

Jessica Docksteader

Parents for Fun in Flagstaff Society

Listen on Apple Podcasts | LISTEN ON Spotify | Listen on Google Podcasts | Listen on amazon music



Positive tickets are issued for positive behaviour such as practicing personal safety, being a community hero and making smart choices.

Peace Officer Skyler wants to be notified by teachers, coaches, friends and neighbours throughout the Flagstaff Region who have witnessed a child doing a positive or helpful deed, or performing a safe act that would be worthy of receiving a positive ticket. Simply contact Officer Skyler if you know of a deserving youth!

Officer Skyler can be reached by phone at 780-384-4100 or via email at szelinski@flagstaff.ab.ca.

Positive tickets come with a \$10 coupon that can be redeemed at participating businesses, as well as a bracelet for a free swim at the Killam Regional Aquatic Centre.

Let's acknowledge the good that our young people are doing right here in Flagstaff!

Rural Farm Security Workshop

5:30 to 9 p.m. on February 29, 2024
Daysland Community Hall

FREE for rural Camrose and Flagstaff residents

Featuring:

- Camrose County Peace Officer
- Killam RCMP member

Topics: Farm security, risk assessment, security measures, fire safety, emergency response, community involvement, legal and regulatory considerations, and risk management.

Supper will be provided. Please RSVP by Feb. 22 to county@flagstaff.ab.ca or asb@county.camrose.ab.ca

Presented by





Flagstaff County Vision:

A safe, caring and vibrant rural "Community of communities" committed to working with our neighbours to ensure the quality of life for all citizens.

As an innovative and progressive "Community" that balances economic prosperity and environmental stewardship, we deliver a responsible level of service that is both efficient and effective.

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442,
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Jim Fedyk, Assistant CAO
jfedyk@flagstaff.ab.ca
Direct Line: 780-384-4104

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the permanent full-time position of:

Community Peace Officer-Level 1

Summary of Position:

The Community Peace Officer is required to diligently patrol and enforce appointed and designated Provincial Statutes and approved Municipal Bylaws within Flagstaff County and the municipalities under contract with Flagstaff County.

Some key responsibilities are as follows:

1. Work in accordance with the Alberta Peace Officer Act and Regulation, the Public Security Peace Officer Program Policy and Procedure Manual, Flagstaff County Peace Officer Standard Operating Policies, following the duties and jurisdiction indicated on his/her Peace Officer Appointment.
2. Conduct safe and efficient road patrols throughout the County and the municipalities under contract and enforce infractions of County Bylaws, Provincial Statutes, Commercial Vehicle Enforcement and other traffic offences.
3. Thoroughly investigate all complaints to ascertain validity and take appropriate action to bring an equitable solution of compliance or enforcement.
4. Responsible for ensuring compliance with Flagstaff County Policies, the Health and Safety Program, and the Human Resources guidelines and procedures.

Qualifications:

1. Completion of the Solicitor General's Public Security Peace Officer Training Program or equivalent and eligible to obtain an appointment as a Community Peace Officer Level 1 through Alberta Justice and Solicitor General.
2. Completion of an approved physical abilities evaluation test for uniformed enforcement roles.
3. Familiar with the Community Peace Officer Program policies and procedures manual.
4. Level C First Aid and CPR.
5. A related diploma in the field of law enforcement and/or criminology from a recognized post secondary institution with diverse law enforcement experience would be an asset.
6. Ability to handle complex issues and confidential information in an ethical and professional manner.
7. Other assets would include certification in: Radar/laser speed detection, commercial vehicle legislation/enforcement, defensive weapon and tactics training within the last two (2) years or be willing to receive such training.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type: Permanent full-time
Hours of Work: 4 days on shift, 4 days off shift
Salary Range: \$78,923.69 to \$97,066.18 annually (*2023 salary)
Closing Date: Until suitable candidate is selected.



Flagstaff County's Vision and Principles:

Vision: At Flagstaff County, we envision a vibrant and sustainable regional community that preserves our rural essence and enhances the quality of life for all residents.

Principles: Our Council has established three fundamental principles that guide our actions and decision-making: **collaboration, Fiscal Leadership & environmental Responsibility.**

Flagstaff County is unwavering in our dedication to these principles, and they form the foundation of our work. Join our team and contribute to the betterment of our community while upholding these core values.

Why Work With Us: At Flagstaff County, we're committed to building a stronger, vibrant, and sustainable community. We actively engage with local communities, businesses, and government bodies, ensuring transparent financial management and promoting environmental sustainability.

Interested candidates can submit their resumes with a cover letter by email to:

Jim Fedyk,
Assistant CAO
Jfedyk@flagstaff.ab.ca
Direct Line: 780-384-4104

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the full time position of:

Community Services Director

Flagstaff County is located in East Central Alberta and is a safe, caring and vibrant community. We are currently recruiting for a Community Services Director. Reporting directly to the Assistant Chief Administrative Officer, the Community Services Director is responsible for the overall operations of the Planning and Development, Economic Development and Protective Services departments in order to develop, maintain and enhance related programs while providing quality service to residents.

Responsibilities will include:

1. **Strategic Management:** Lead short and long-term planning, operation, delivery, and evaluation of programs in Planning and Development, Economic Development, and Protective Services. Develop new policies and programs in consultation with the Assistant Chief Administrative Officer.
2. **Leadership and Support:** Act as a member of the County's senior leadership team, providing technical and administrative support to the organization and stakeholders.
3. **Budget Management:** Prepare, monitor, and manage the Community Services Division's portion of the business plan within the approved budget.
4. **Human Resource Management:** Provide leadership in developing and retaining competent, customer service-oriented staff. Handle selection, compensation, training, and day-to-day management practices aligning with the County's vision.
5. **Personnel Oversight:** Oversee recruitment, supervision, training, and performance management of department personnel. Make recommendations to the Assistant Chief Administrative Officer.
6. **Compliance and Governance:** Ensure Community Services programs adhere to all applicable policies, bylaws, legislation, and legal authority.
7. **Grant Administration:** Research, prepare, and administer grants or grant opportunities.
8. **Safety Compliance:** Ensure a safe work environment for department personnel at all work sites and contracted project sites. Comply with Flagstaff County policies, the Health and Safety program, and Human Resources guidelines and procedures.

Qualifications:

- Post secondary education in Land Use Planning, Development, Public Administration or a related field with at least five (5) years of related experience in a management role; with a strong working knowledge of the principles and practices of management and supervision to enable him/her to perform his/her duties completely and effectively.
- NACLA certification or CLGM designation considered an asset. Equivalent combinations of experience and education will be considered.
- Thorough knowledge of planning and development, public administration skills including budgeting and record maintenance. Experience and understanding of working in a rural environment.
- Excellent communication skills with the ability to develop clear and concise reports. Proven ability to establish and maintain effective working relationships with various stakeholders.
- Experience working in municipal government setting is preferred
- Proficient in Microsoft applications

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type: Full-Time Position
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$125,253.75 - \$154,046.20 annually
Closing Date: Until a suitable candidate is selected



SMALL BUSINESS
SUCCESSION
READINESS WORKSHOP

<https://www.flagstaff.ab.ca/county-services-economic-development>

Email: sdunn@flagstaff.ab.ca

MAR : AT
5 : **11**
2024 : AM



Killam Agriplex
Multi-Purpose Room
5175 51 Ave
Killam, AB T0B 2L0



MICHAEL WETSCH
MNW Accounting & Tax
Professional Corp.