

March 2023 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

 Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at:

flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

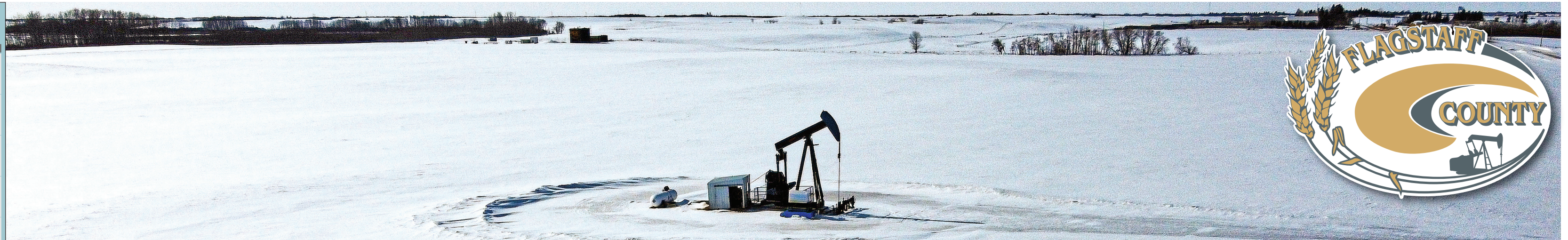
Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:
Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



Flagstaff County is recruiting for the full-time position of:

Human Resources Advisor

Flagstaff County is located in East Central Alberta and is a safe, caring and vibrant community. We are recruiting for a full-time position for a Human Resources Advisor. This is a newly created position and will be responsible for human resource strategies, recruitment, training and development, compensation, and benefits, strengthening employer and employee relations and compliance with regulatory laws.

Responsibilities will include:

- Recruitment and hiring processes, including onboarding and orientation.
- Coordination of training and development opportunities
- Management of employee benefit programs
- Providing guidance to Directors and Supervisors, on human resources matters, including acting as an employee/ employer liaison to ensure effective communication
- Supervision and Leadership for Health and Safety Officer position and programs

Qualifications:

- Post Secondary degree or diploma in Human Resources Management, or Business or a related discipline.
- 3 to 5 years related work experience including supervisory experience.
- Preference to a candidate with a CPHR designation.

For the full job description which includes all preferred job qualifications please visit: www.flagstaff.ab.ca

Position Type: Full-Time Position
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$84,268.46-\$103,639.58
Closing Date: Until a suitable candidate is selected

Interested candidates can submit their resumes with a cover letter by email to:

Shelly Armstrong,
Chief Administrative Officer
sarmstrong@flagstaff.ab.ca
Direct Line: 780-384-4101

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

The Flagstaff County Podcast: Season 3 Episode 1

TP Challenge Wrap-up

Cary Castagna
Lynne Jenkinson

Listen on    

POWERING POSSIBILITIES FOR FLAGSTAFF BUSINESSES

March 24, 2023

Killam Community Hall

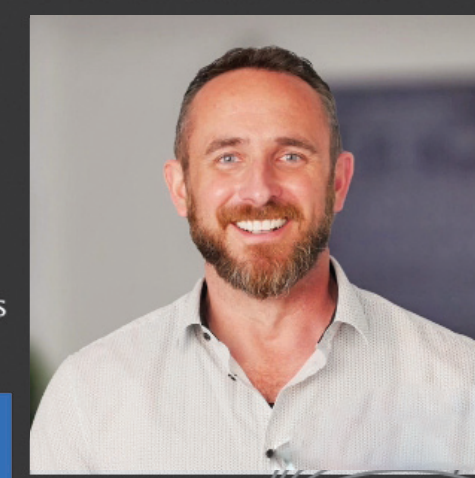
1pm - 4pm

Join Flagstaff County and ATB Financial for an afternoon of keynote speakers, Q&A, and networking. You'll hear from business strategist, Amanda Wagner and ATB entrepreneur strategist, Cliff Turner on empowering communication and it's impact on business and sales.

TICKETS AVAILABLE ON EVENTBRITE



SCAN ME



2023 SEASONAL EMPLOYMENT OPPORTUNITIES

- | | |
|--|---|
| <p>Public Works</p> <ul style="list-style-type: none"> ♦ Class 3 Light Equipment Operator II
1 Position — April to November 2023 <p>Public Works / ASB</p> <ul style="list-style-type: none"> ♦ Class 5 Light Equipment Operator I
1 Position — April to November 2023 <p>Economic Development</p> <ul style="list-style-type: none"> ♦ Summer Intern
1 Position — May 1 to August 31, 2023 | <p>Agricultural Service Board</p> <ul style="list-style-type: none"> ♦ Agricultural Inspector
1 Position — May 1 to August 31, 2023 ♦ Roadside Herbicide Applicator
1 Position — May 1 to August 31, 2023 <p>Parks</p> <ul style="list-style-type: none"> ♦ Parks Labourer
2 Positions — May 1 to August 31, 2023 |
|--|---|

Please send applications referencing the position to:

Flagstaff County
12435 Twp Rd 442
Box 358
Sedgewick, AB T0B 4C0

Fax: 780-384-3635
Email: county@flagstaff.ab.ca
PH: 780-384-4100

Application Deadline: Friday, March 24, 2023

For further information or a job description, please visit our website at www.flagstaff.ab.ca



We thank all applicants for their interest in these positions. Only those applicants chosen for an interview will be contacted.

Sale of Used Equipment

TENDER FOR SALE OF USED MISCELLANEOUS EQUIPMENT

Flagstaff County invites bids for the sale of the following used equipment:

1. **TL08 – 2008 Castleton Super B Crossclam Gravel Trailer** – Serial #: 2C9B3S5D68S133101 & 2C9B3S5D68S133102. This trailer has had a CVIP Inspection in January/23.
2. **ASB118 – 2018 John Deere R280 Disk Mower** – Serial #: 1E0R280XJHJ440485.
3. **Two 1,500-Gallon Water Tanks** – These tanks have very small water leaks. They were pressure-tested and the leaks could not be found. Please bid separately for Tank A or Tank B.
4. **WT112 – 2012 Massey Ferguson ZT33 Zero Turn Mower w/72” deck** – 507 Hours, Serial #: JWC75102.
5. **WT010 – 2000 John Deere F935 Front Mount Mower w/76” deck** – 311 Hours, Serial #: M0F935X185793. Comes with front mount snow-blower.
6. **WT113 – 2013 John Deere Z915B Z-Track Mower w/60” deck** – Comes with a new battery, 769 hrs, Serial #: 1TC915BCVDT012264.
7. **ASB112 – 2012 Kubota RTV900 G9-A UTV 4x4** – Comes with diesel engine, canopy, speedometer and manual dump box, 725 hrs. This unit has no diff lock as diff lock pin is sheared off. Serial #: B0055.

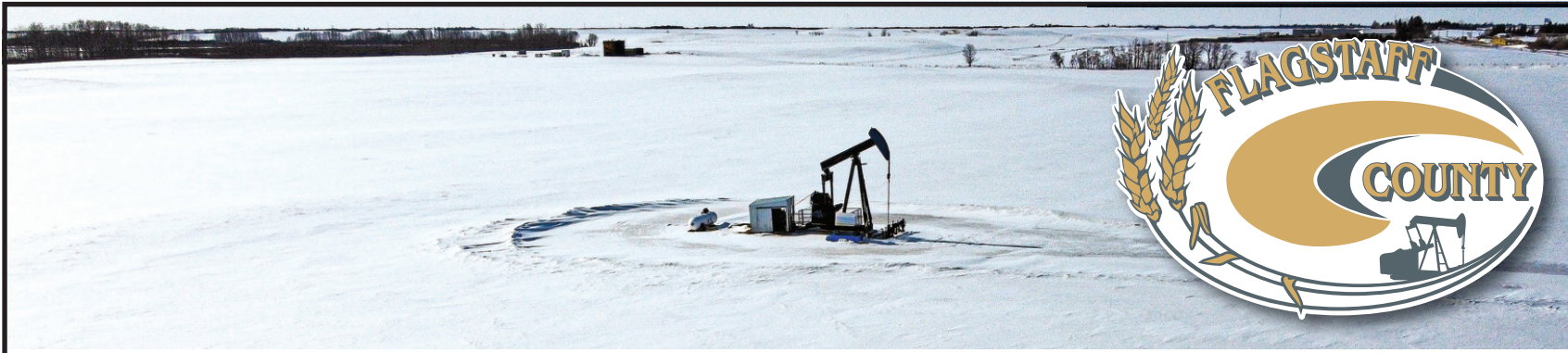
• This equipment can be viewed on our website at www.flagstaff.ab.ca/opportunities/tenders or at the County Shop in Sedgewick and will be sold on an “as is basis”. Hours may vary slightly depending on time of sale.

• Download a tender form from our website at www.flagstaff.ab.ca/opportunities/tenders or contact our Administration Office at 780-384-4123 to receive a tender form.

• Please send bids in a sealed envelope marked “USED EQUIPMENT” to Flagstaff County Administration Office, Box 358, 12435 Twp Rd 442, Sedgewick, AB.

• Closing date for bidding on items is **Wednesday, April 5th, 2023 at 11:00:00 a.m. MDT. The highest or any tender not necessarily accepted.**

For further information, please contact:
Kevin Kinzer, Shop Supervisor, at 780-390-0312.



Invitation to Tender

Tender for the Sale of 1 Tax Recovery Property

SEALED TENDERS, marked "Sale of Property Tender" will be received until **11:00 a.m. MST on April 19, 2023** at the **FLAGSTAFF COUNTY Administration Office, 12435 TWP Rd 442, Box 358, Sedgewick, AB T0B 4C0.**

#1: Property is located in the Hamlet of Strome at 5012 49th Street, totaling 6000 square feet with buildings. The property is to be sold **as is** with no warranties. Legal Description – Plan RN67; Block 3, Lot 35



- Tender opening will follow immediately after tender closing at the Flagstaff County Administration Office in Sedgewick, AB.
- Tender must be accompanied by a Bank Draft or Certified Cheque in the amount of ten percent (10%) of the Tender Price, made payable to Flagstaff County, and will be returned if the Tender is not accepted.
- Any submission, revision or modification made by email or facsimile to the Flagstaff County Office will NOT be considered.
- The highest or any tender may not necessarily be accepted.
- The County reserves the right to refuse or reject any or all tenders.
- Tenders may not be withdrawn after the Tender Closing and will be irrevocable and open for acceptance by the County for a period of thirty (30) days following the end of the day of the Tender Closing.
- The Tender results will be presented to County Council for approval at the **April 26, 2023**, Council Meeting.

PLEASE SUBMIT YOUR BID ON THE FOLLOWING FORM IN A SEALED ENVELOPE MARKED "SALE OF PROPERTY TENDER"

Bid:	_____ (+ GST)
Name:	_____
Complete Address:	_____
Phone Number:	_____
Signature:	_____

For further information please contact: Lisa Bonnett, Tax/Utility Clerk, 780-384-4132