

March 2023 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

 Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at:

flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



flagstaff.ab.ca



Flagstaff County is recruiting for the full-time position of:

Human Resources Advisor

Flagstaff County is located in East Central Alberta and is a safe, caring and vibrant community. We are recruiting for a full-time position for a Human Resources Advisor. This is a newly created position and will be responsible for human resource strategies, recruitment, training and development, compensation, and benefits, strengthening employer and employee relations and compliance with regulatory laws.

Responsibilities will include:

- Recruitment and hiring processes, including onboarding and orientation.
- Coordination of training and development opportunities
- Management of employee benefit programs
- Providing guidance to Directors and Supervisors, on human resources matters, including acting as an employee/ employer liaison to ensure effective communication
- Supervision and Leadership for Health and Safety Officer position and programs

Qualifications:

- Post Secondary degree or diploma in Human Resources Management, or Business or a related discipline.
- 3 to 5 years related work experience including supervisory experience.
- Preference to a candidate with a CPHR designation.

For the full job description which includes all preferred job qualifications please visit: www.flagstaff.ab.ca

Position Type: Full-Time Position
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$84,268.46-\$103,639.58
Closing Date: Until a suitable candidate is selected

Interested candidates can submit their resumes with a cover letter by email to:

Shelly Armstrong,
Chief Administrative Officer
sarmstrong@flagstaff.ab.ca
Direct Line: 780-384-4101

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.



Council Highlights



Regular Council Meeting of February 22, 2023

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Lease of NW 17-44-9 W4

Council approved that a three (3) year lease agreement be renewed effective January 1, 2023, for Ryan Pfisterer for NW 17-44-9 W4 (159.88 acres) with an annual payment of \$607.50.

Town of Killam Aquatic Centre Funding

Council approved to fund the Killam Aquatic Centre in the amount of \$100,000 per year in addition to the current recreation allocation approved in the annual budget beginning in 2023.

Public Input for the 2024 Business Plan

Council approved to enhance public participation for the 2024 Business Plan and budgets, provide an online idea wall, a survey and an open house at the Flagstaff County administration office.

Policy LE 001 Procurement and Expenditures

Council approved Policy LE 001 Procurement and Expenditures as revised.

Bylaw 05-23 to Repeal Bylaws 01-10, 743-07 and 747-07

Council approved Bylaw 05-23 to repeal Bylaws 01-10, 743-07 and 747-07.

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.