

February 2023 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

 Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:
Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



flagstaff.ab.ca



Council Highlights



Regular Council Meeting of February 8, 2023

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Land Use Bylaw

Council approved Bylaw 01-23 – Land Use Bylaw.

Town of Killam — Recreation Funding — Pool

Council approved to direct administration to bring to the February 22, 2023 Council meeting, options for recreation funding for the Town of Killam Aquatic Centre.

Purchase of 2024 Graders

Council approved the following:

- To accept the quote received from Brandt Tractor for the purchase of one (1) 2024 John Deere 772GP AWD grader for the cash price of \$570,600 plus GST with a Guaranteed Trade-In value of \$220,000 after 5 years.
- To accept the quote received from Finning for the purchase of one (1) 2024 Caterpillar 150 AWD grader for the cash price of \$569,600 plus GST with a Guaranteed Trade-In value of \$244,670 after 5 years.

2023 Sale of Used Graders

Council approved the following bids received for the sale of used graders:

- \$286,600 + GST for the 2018 Caterpillar 160M AWD grader, from PD Equipment Ltd.
- \$218,896 + GST for the 2018 John Deere 872GP AWD grader, from Delta Valley Landscaping Services.
- \$231,250 + GST for the 2018 John Deere 872GP AWD grader, from Bidadoo Auctions.

Battle River Watershed Alliance Land and Water Committee

Council appointed Councillor Howard Shield as a representative, and Councillor Melvin Thompson as his alternate on the Battle River Watershed Alliance Land and Water Advisory Committee.

Township Road 440 Request

Council deferred a decision on a family's request regarding Twp Rd 440, to allow for administration to complete a review of Policy PW 010 - Residential Access Road Construction and bring back options to amend the policy for Council to consider that better fit the policy statement.

Fire Guardian Appointments

Council appointed Derek Homme as a fire guardian for Flagstaff County under the Forest and Prairie Protection Act, effective March 1, 2023 until February 29, 2024.

2023 Fees and Charges Bylaw 04-23

Council approved the Fees and Charges Bylaw.

Policy Revisions due to Fees and Charges Review

Council approved the following revisions as presented:

- Policy CP 001 - Fees and Charges to be rescinded
- Policy LE 004 - Boards and Committees as revised
- Policy HR 006 - Mileage and Subsistence as revised.

Forestburg Industrial Subdivision

Council approved the concept plan for the Forestburg industrial subdivision with the condition that Flagstaff County Council reserves the right to provide comment and obtain amendments to the concept plan to their satisfaction upon the completion, and Flagstaff County's review of the further associated studies, including a grading plan, the servicing plan, and the draft area structure plan.

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.



Flagstaff County is recruiting for the full-time position of:

Human Resources Advisor

Flagstaff County is located in East Central Alberta and is a safe, caring and vibrant community. We are recruiting for a full-time position for a Human Resources Advisor. This is a newly created position and will be responsible for human resource strategies, recruitment, training and development, compensation, and benefits, strengthening employer and employee relations and compliance with regulatory laws.

Responsibilities will include:

- Recruitment and hiring processes, including onboarding and orientation.
- Coordination of training and development opportunities
- Management of employee benefit programs
- Providing guidance to Directors and Supervisors, on human resources matters, including acting as an employee/ employer liaison to ensure effective communication
- Supervision and Leadership for Health and Safety Officer position and programs

Qualifications:

- Post Secondary degree or diploma in Human Resources Management, or Business or a related discipline.
- 3 to 5 years related work experience including supervisory experience.
- Preference to a candidate with a CPHR designation.

For the full job description which includes all preferred job qualifications please visit: www.flagstaff.ab.ca

Position Type: Full-Time Position
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$84,268.46-\$103,639.58
Closing Date: Until a suitable candidate is selected

Interested candidates can submit their resumes with a cover letter by email to:

Shelly Armstrong,
 Chief Administrative Officer
sarmstrong@flagstaff.ab.ca
 Direct Line: 780-384-4101

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.



Flagstaff County is recruiting for the permanent full-time position of:

Grader Operator/Truck Driver

Summary of Position:

The Grader Operator/Truck Driver is responsible for performing work required within the gravel and dust suppressant programs of the Public Works department in accordance with policies and bylaws established by County Council.

Some key responsibilities are as follows:

1. Responsible for the equipment operations within the gravel and dust suppressant programs.
2. Operate heavy and light duty equipment as required, as well as various truck and trailer combinations for hauling gravel or equipment.
3. May be required to assist in truck snow plowing and sanding during the winter months, pumping water and thawing culverts, culvert and bridge maintenance, and sign installation and repairs.
4. Responsible for reporting and assisting in repairing damaged or missing signs, damaged or plugged culverts, road surface damages, washouts, and shoulder/ditch damages and disposing of any items having a diameter larger than five inches (5") off of any road surface.
5. Responsible for reporting view obstructions such as brush, grass, weeds, etc.
6. Assist in the servicing, maintenance and cleanliness of the grader and other equipment.
7. Responsible for inspecting and servicing equipment daily prior to operation.
8. Responsible for maintaining the required inventory for the grader and other equipment including equipment tools, replacement parts, picks, wear items, tires, fuel, etc.
9. Responsible to assist in training staff to operate heavy and light duty equipment.

Qualifications:

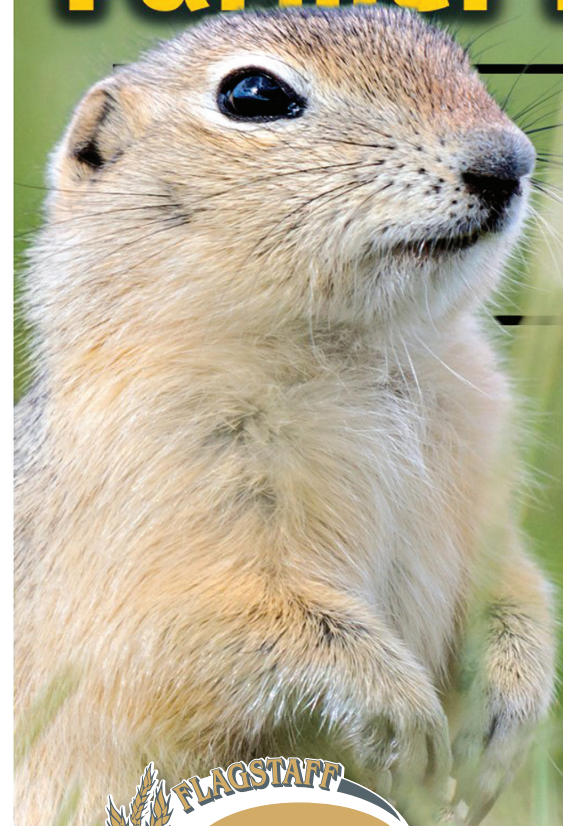
1. A minimum of two to three (2-3) years of related experience in operating a grader and other heavy and light duty equipment is preferred.
2. Valid class 1 driver's licence.
3. Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
4. Flexibility and adaptability to be able to work in a wide range of conditions and perform a variety of tasks.
5. Ability to train staff.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type: Permanent Full-time
Hours of Work: Monday to Friday 8-10 hrs/day (Guaranteed 176hrs/month)
Salary Range: \$31.77—\$39.08
Closing Date: February 24, 2023

Farmer Pesticide Course

Friday, March 24 at the County Office



Controlling rodents such as Richardson's ground squirrels will continue to be a challenge for producers in Flagstaff County, especially after March 4, 2023, when 2% liquid strychnine will no longer be registered for use across Canada. One alternative to the soon-to-be-banned pesticide is fumigant Phostoxin. However, producers must have their Farmer Pesticide Certificate and Exterior Rodent Control Endorsement before purchasing or using Phostoxin. To give producers the opportunity to earn that certificate and endorsement, we are offering a one-day course with Lisa Rybchuk, licensed pesticide applicator and safety trainer.



Rybchuk



If interested in attending the course, please contact Agricultural Fieldman Nick Dunn via email at ndunn@flagstaff.ab.ca or by phone at 780-390-0342



CREATING COMPELLING CONTENT



Business Marketing Seminar



Learn how to bring your content creation
and marketing skills to the next level

Thursday, February 23

9am to 12pm

Battle River Innovation Centre - Forestburg, AB

Sign up on Eventbrite

<https://Businessmarketingseminar.eventbrite.ca>

30 minute one-on-one sessions available!