


February 2023 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

 Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at:

flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



flagstaff.ab.ca



Farmer Pesticide Course

**Friday, February 24
at the County Office**



Controlling rodents such as Richardson's ground squirrels will continue to be a challenge for producers in Flagstaff County, especially after March 4, 2023, when 2% liquid strychnine will no longer be registered for use across Canada. One alternative to the soon-to-be-banned pesticide is fumigant Phostoxin. However, producers must have their Farmer Pesticide Certificate and Exterior Rodent Control Endorsement before purchasing or using Phostoxin. Earn your Farmer Pesticide Certificate and Exterior Rodent Control Endorsement in one day from **Lisa Rybchuk**, licensed pesticide applicator and safety trainer.



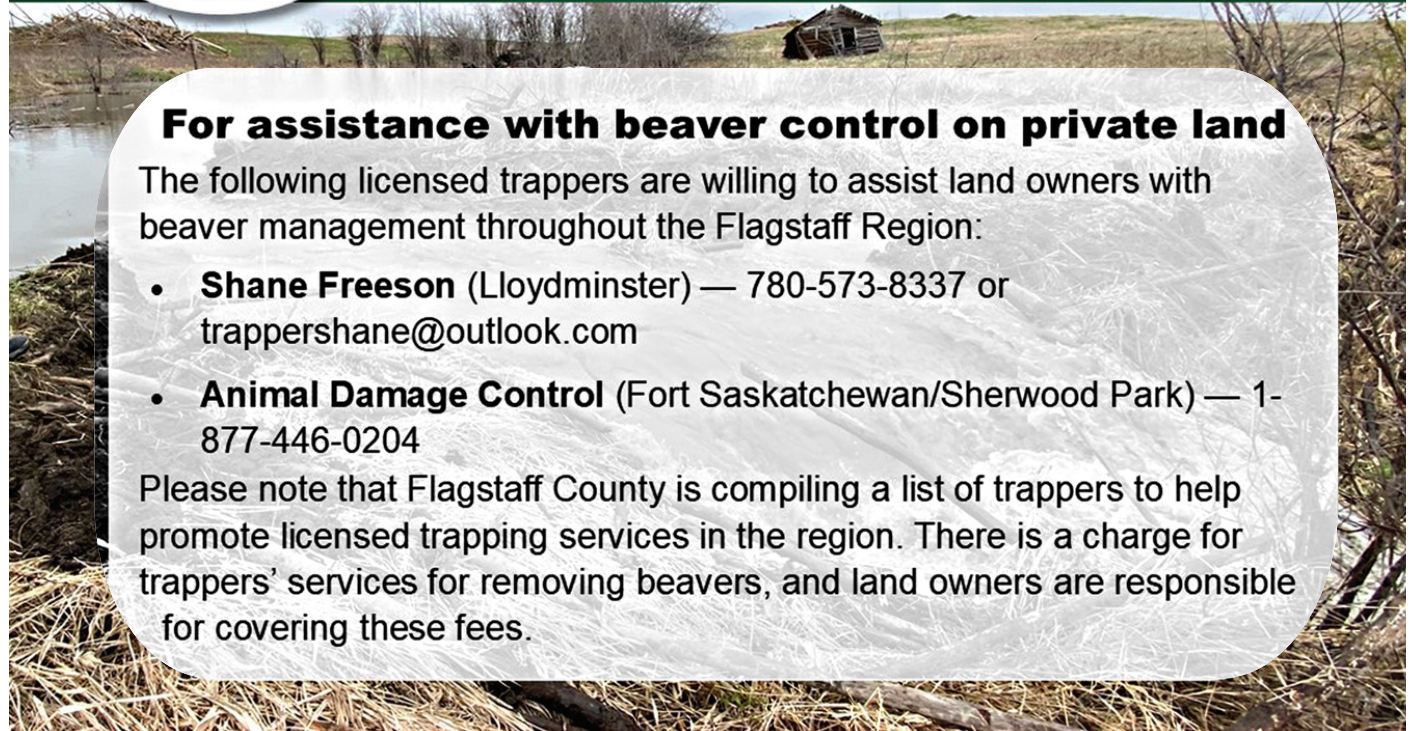
Rybchuk



If interested in attending the course, please contact Agricultural Fieldman Nick Dunn via email at ndunn@flagstaff.ab.ca or by phone at 780-390-0342



Beaver Control



For assistance with beaver control on private land

The following licensed trappers are willing to assist land owners with beaver management throughout the Flagstaff Region:

- **Shane Freeson** (Lloydminster) — 780-573-8337 or trappershane@outlook.com
- **Animal Damage Control** (Fort Saskatchewan/Sherwood Park) — 1-877-446-0204

Please note that Flagstaff County is compiling a list of trappers to help promote licensed trapping services in the region. There is a charge for trappers' services for removing beavers, and land owners are responsible for covering these fees.

If you are a trapper who would like to be added to this list, please contact Agricultural Fieldman Nick Dunn at 780-390-0342.



Flagstaff County is recruiting for the temporary full-time term position of:

Accounting Clerk/Receptionist

Summary of Position:

Reporting directly to the Corporate Services Director, the Accounting Clerk/Receptionist position is responsible to perform accounts payable and reception duties as outlined below.

Some key responsibilities are as follows:

1. Provide main receptionist duties including serving customers, answering incoming calls and provide assistance where necessary.
2. Ensure good public relations are maintained by responding to inquiries and/or complaints in a professional manner.
3. Complete and balance cash receipts batches and bank deposits.
4. Review all accounts payable invoices for appropriate documentation, coding and approval.
5. Prepare accounts payable invoices for cheque issuance and distribution; ensure all necessary reports, backups, printing of cheques and vouchers are completed.
6. Complete incoming and outgoing mail including fax correspondence.
7. Maintain administration department filing, including Laserfiche, to ensure an orderly and efficient filing system, including archiving and records clean up/ destruction.

Qualifications:

1. One (1) year post-secondary education in accounting, business/office administration or equivalent experience.
2. Excellent customer service skills to communicate effectively with customers in a diplomatic, positive and professional manner.
3. Proficiency in Microsoft Office applications as well as preferred experience with accounting software.
4. Excellent communication, organizational and accuracy skills with the ability to perform a variety of tasks and prioritize effectively to meet deadlines.
5. Ability to handle confidential information in an ethical and professional manner.
6. Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
7. Knowledge of local government procedures and experience in a municipal environment will be an asset.

Position Type: Temporary Term Position (12-18 months)
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$54,324.11—\$66,811.77
Closing Date: Until a suitable candidate is selected

Flagstaff County Vision:

A safe, caring and vibrant rural "Community of communities" committed to working with our neighbours to ensure the quality of life for all citizens.

As an innovative and progressive "Community" that balances economic prosperity and environmental stewardship, we deliver a responsible level of service that is both efficient and effective.

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
 12435 Township Road 442,
 PO Box 358
 Sedgewick, AB T0B 4C0

Contact:
 Deb Brodie, Corporate Services Director
 dbrodie@flagstaff.ab.ca
 Direct Line: 780-384-4109

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.



FLAGSTAFF COUNTY PROUDLY PRESENTS THE

Canada's Agriculture Day

PHOTO Contest

2023 Theme:
 Agriculture in Flagstaff County

Submit photos to
ecdev@flagstaff.ab.ca
 Deadline to Submit/Vote:
 12 PM February 13, 2023



Council Highlights



Regular Council Meeting of January 25, 2023

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Utilities Bylaw 03-23

Council approved Bylaw 03-23 – Utilities Bylaw.

Policy PW 014 — Road Closure Policy Revisions

Council approved PW 014 Road Closure Policy as revised.

Battle River Economic Opportunities Committee (BREOC) — PrairiesCan Grant

Council deferred to the February 8 Council meeting a request from the Battle River Economic Opportunities Committee that each Council respond to two proposals concerning the PrairiesCan grant in time for a special meeting in February.

Battle River Community Foundation — Appointing Reeve

Council confirmed the appointment of Reeve Don Kroetch to the Battle River Community Foundation Committee of Nominators.

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.