

January 2023 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

 Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



Flagstaff County Vision:

A safe, caring and vibrant rural "Community of communities" committed to working with our neighbours to ensure the quality of life for all citizens.

As an innovative and progressive "Community" that balances economic prosperity and environmental stewardship, we deliver a responsible level of service that is both efficient and effective.

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442,
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Deb Brodie, Corporate Services
Director
dbrodie@flagstaff.ab.ca
Direct Line: 780-384-4109

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the temporary full-time term position of:

Accounting Clerk/Receptionist

Summary of Position:

Reporting directly to the Corporate Services Director, the Accounting Clerk/Receptionist position is responsible to perform accounts payable and reception duties as outlined below.

Some key responsibilities are as follows:

1. Provide main receptionist duties including serving customers, answering incoming calls and provide assistance where necessary.
2. Ensure good public relations are maintained by responding to inquiries and/or complaints in a professional manner.
3. Complete and balance cash receipts batches and bank deposits.
4. Review all accounts payable invoices for appropriate documentation, coding and approval.
5. Prepare accounts payable invoices for cheque issuance and distribution; ensure all necessary reports, backups, printing of cheques and vouchers are completed.
6. Complete incoming and outgoing mail including fax correspondence.
7. Maintain administration department filing, including Laserfiche, to ensure an orderly and efficient filing system, including archiving and records clean up/destruction.

Qualifications:

1. One (1) year post-secondary education in accounting, business/office administration or equivalent experience.
2. Excellent customer service skills to communicate effectively with customers in a diplomatic, positive and professional manner.
3. Proficiency in Microsoft Office applications as well as preferred experience with accounting software.
4. Excellent communication, organizational and accuracy skills with the ability to perform a variety of tasks and prioritize effectively to meet deadlines.
5. Ability to handle confidential information in an ethical and professional manner.
6. Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
7. Knowledge of local government procedures and experience in a municipal environment will be an asset.

Position Type: Temporary Term Position (12-18 months)
Hours of Work: Monday to Friday, 7 hrs/day—35 hrs/wk
Salary Range: \$54,324.11—\$66,811.77
Closing Date: Until a suitable candidate is selected



Notice of Public Hearing

LAND USE BYLAW

Pursuant to the Municipal Government Act, R.S.A. 200, Sections 230, 606 and 692 of Flagstaff County hereby gives notice of its intention to adopt:

Bylaw 01/23 Flagstaff County Land Use Bylaw

The purpose of this bylaw is to repeal and replace existing Flagstaff County 09/18 and approve a new Land Use Bylaw.

MANY CHANGES have been made in the proposed Land Use Bylaw which may have an effect on some individuals. Some of these changes include:

- Expanded and updated list of definitions
- Insertion of a new section related to subdivision to provide a transparent overview of the existing subdivision process and conform with amendments to the Municipal Government Act
- Updates to the Enforcement section to align the LUB with existing County bylaws and to reflect advice from the County's solicitors
- Revisions to the lists of Permitted and Discretionary Uses within the existing Land Use Districts to reclassify uses with the potential to create offsite impacts or land use conflicts from the Permitted Use category to the Discretionary Use category
- New Development Permit requirement for cannabis retail sales establishments
- Changes to the Land Use Districts Maps

THEREFORE, TAKE NOTICE THAT pursuant to Sections 606 and 692 of the *Municipal Government Act* a public hearing to consider the proposed Bylaw will be held:

9:00 AM | 8 February 2023

Flagstaff County Office | 12435 Twp. Road 442 Sedgewick, AB

AND FURTHER TAKE NOTICE THAT anyone wishing to make a verbal or written representation may do so at the hearing, or by providing the representation to the County's Chief Administrative Officer before 12:00 p.m. on February 2, 2023.

It would be beneficial for individuals to provide advance notice to Flagstaff County at 780.384-4100 of their intention to make a presentation at the hearing.

AND FURTHER TAKE NOTICE THAT, a copy of the proposed Bylaw will be posted at www.flagstaff.ab.ca for review and may be inspected at the Flagstaff County office during normal business hours.

To obtain more information regarding the proposed changes, please contact:
 Rosemary Hoyland | Development Officer,
 Flagstaff County | Phone: 780.384.4102
 Jane Dauphinee | Principal / Senior Planner,
 Municipal Planning Services | Phone 780.486.1991



FLAGSTAFF COUNTY PROUDLY PRESENTS THE

Canada's Agriculture Day

PHOTO Contest

2023 Theme:
Agriculture in Flagstaff County

Submit photos to
ecdev@flagstaff.ab.ca
 Deadline to Submit/Vote:
 12 PM February 13, 2023



2023 Shelterbelt Establishment Program



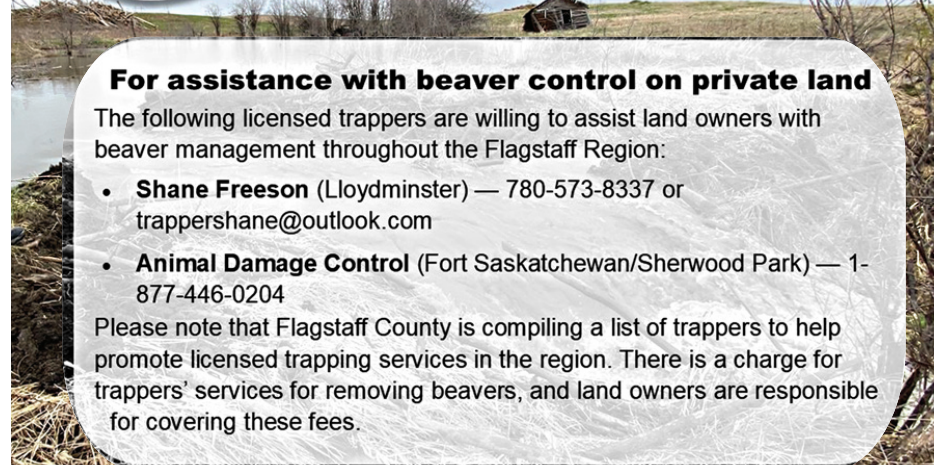
Flagstaff County offers the Shelterbelt Establishment Program to rural landowners to help establish and maintain healthy shelterbelts. Shelterbelts conserve soil, protect crops and yard sites, trap snow, provide wildlife habitat, and beautify the landscape.

For more information, please visit: <https://bit.ly/2023Trees>.

**Apply by
January 31!**



Beaver Control



For assistance with beaver control on private land

The following licensed trappers are willing to assist land owners with beaver management throughout the Flagstaff Region:

- **Shane Freeson** (Lloydminster) — 780-573-8337 or trappershane@outlook.com
- **Animal Damage Control** (Fort Saskatchewan/Sherwood Park) — 1-877-446-0204

Please note that Flagstaff County is compiling a list of trappers to help promote licensed trapping services in the region. There is a charge for trappers' services for removing beavers, and land owners are responsible for covering these fees.

If you are a trapper who would like to be added to this list, please contact Agricultural Fieldman Nick Dunn at 780-390-0342.



Farmer Pesticide Course

Friday, February 24
at the County Office



Controlling rodents such as Richardson's ground squirrels will continue to be a challenge for producers in Flagstaff County, especially after March 4, 2023, when 2% liquid strychnine will no longer be registered for use across Canada. One alternative to the soon-to-be-banned pesticide is fumigant Phostoxin. However,



Rybchuk

producers must have their Farmer Pesticide Certificate and Exterior Rodent Control Endorsement before purchasing or using Phostoxin. Earn your Farmer Pesticide Certificate and Exterior Rodent Control Endorsement in one day from **Lisa Rybchuk**, licensed pesticide applicator and safety trainer.



If interested in attending the course, please contact Agricultural Fieldman Nick Dunn via email at ndunn@flagstaff.ab.ca or by phone at 780-390-0342