

November 2022 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at:

flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township Road 442
P.O. Box 358
Sedgewick, AB T0B 4C0



Flagstaff County Vision:

A safe, caring and vibrant rural "Community of communities" committed to working with our neighbours to ensure the quality of life for all citizens.

As an innovative and progressive "Community" that balances economic prosperity and environmental stewardship, we deliver a responsible level of service that is both efficient and effective.

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Kevin Kinzer, Shop Supervisor
Email: kkinzer@flagstaff.ab.ca
Direct: (780) 384-4106

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for their interest in Flagstaff County; however only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the temporary full-time position of:

Heavy Equipment Technician

Summary of Position:

The Heavy Equipment Technician is responsible for diagnosing, estimating, repairing, and performing maintenance to a wide variety of heavy equipment and vehicle fleets owned and/or operated by the County, in accordance with policies and bylaws established by County Council.

Some key responsibilities are as follows:

1. Perform regular journeyman level diagnostics, estimating, repairing, and maintenance to heavy equipment and vehicles.
2. Complete work orders as work is being performed.
3. Respond to service calls in the field and make emergency repairs as required.
4. Conduct equipment inspection programs according to predetermined schedules
5. Perform other shop related tasks and maintain a clean and safe work area.
6. Responsible for ensuring compliance with Flagstaff County Policies, the Health and Safety Program and the Human Resources guidelines and procedures.
7. Such other duties and responsibilities as may be assigned from time to time by the Supervisor.

Qualifications:

1. An Alberta Journeyman Certificate as a Heavy Equipment Technician.
2. A minimum of two (2) years of related experience in this field in order to be able to perform the duties completely and effectively.
3. Eligible and willing to obtain a Commercial Vehicle Inspection Program (CVIP) licence.
4. Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
5. Ability to operate light duty equipment.
6. Basic knowledge and ability to operate heavy equipment is considered an asset.
7. Must supply a basic set of tools.
8. Valid class 5 driver's licence with Q-Endorsement with drivers abstract. Class 3 preferred.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type:	Temporary Full-time
Hours of Work:	Monday to Friday, 8 hours/day
Salary Range:	\$33.72/hour to \$41.48/hour
Closing Date:	Will remain open until a suitable candidate is selected



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Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442,
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Jim Fedyk, Assistant CAO
jfedyk@flagstaff.ab.ca
Direct Line: 780-384-4104

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the permanent full-time position of:

Community Peace Officer-Level 1

Summary of Position:

The Community Peace Officer is required to diligently patrol and enforce appointed and designated Provincial Statutes and approved Municipal Bylaws within Flagstaff County and the municipalities under contract with Flagstaff County.

Some key responsibilities are as follows:

1. Work in accordance with the Alberta Peace Officer Act and Regulation, the Public Security Peace Officer Program Policy and Procedure Manual, Flagstaff County Peace Officer Standard Operating Policies, following the duties and jurisdiction indicated on his/her Peace Officer Appointment.
2. Conduct safe and efficient road patrols throughout the County and the municipalities under contract and enforce infractions of County Bylaws, Provincial Statutes, Commercial Vehicle Enforcement and other traffic offences.
3. Thoroughly investigate all complaints to ascertain validity and take appropriate action to bring an equitable solution of compliance or enforcement.
4. Responsible for ensuring compliance with Flagstaff County Policies, the Health and Safety Program, and the Human Resources guidelines and procedures.

Qualifications:

1. Completion of the Solicitor General's Public Security Peace Officer Training Program or equivalent and eligible to obtain an appointment as a Community Peace Officer Level 1 through Alberta Justice and Solicitor General.
2. Completion of an approved physical abilities evaluation test for uniformed enforcement roles.
3. Familiar with the Community Peace Officer Program policies and procedures manual.
4. Level C First Aid and CPR.
5. A related diploma in the field of law enforcement and/or criminology from a recognized post secondary institution with diverse law enforcement experience would be an asset.
6. Ability to handle complex issues and confidential information in an ethical and professional manner.
7. Other assets would include certification in: Radar/laser speed detection, commercial vehicle legislation/enforcement, defensive weapon and tactics training within the last two (2) years or be willing to receive such training.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type:	Permanent full-time
Hours of Work:	4 days on shift, 4 days off shift
Salary Range:	\$74,176.40-\$91,227.61
Closing Date:	Until suitable candidate is selected.

Public Works Updates

Please refer to our website at www.flagstaff.ab.ca for up-to-date road work throughout the County.

Private Laneway Maintenance

Flagstaff County will once again be undertaking snow plowing on private laneways. Please contact the Public Works Department at 780-384-4123 for further details regarding this service. We will begin laneway inspections in November.

Please keep in mind that our seasonal crews will be out working on our roadways and to use extreme caution while travelling on these roads while they are being maintained in any way. We thank you in advance for your cooperation during this season.

Public Works Services

Please visit the Flagstaff County website at flagstaff.ab.ca for information regarding Gravel Sales, Residential Laneway Maintenance, Road Maintenance, Hamlet Services, and more.

Council Highlights



Regular Council Meeting of October 26, 2022

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Purchase of Super B Trailer

Council accepted the bid received from Summit Trailer Ltd. for the purchase of one (1) 2024 Arne's Super B Crossgate Trailer in the amount of \$159,075 plus GST.

Alberta Advantage Immigration Program

Council approved to direct administration to submit the Community Enrolment Form to participate in the Rural Entrepreneur Stream of the Alberta Advantage Immigration Program.

Ecostrat Inc. — Clean Fuels Fund

Council approved to direct administration to partner with Ecostrat Inc. to submit a grant application for the Clean Fuels Fund — Establishing Biomass Supply Chains funding opportunity prior to the November 23, 2022 deadline.

2022 Cancellation of Taxes and Arrears of Community Held Properties

Council approved that taxes and arrears in the amount of \$6,645.11 be cancelled for the following previously held CP Rail parcels: 198610, 199010, 199020, 199030, 202810, 203010, 210310, 210320, 306510, 306610.

Appointment of Assessor

Council appointed Kris Meadows of Accurate Assessment Group as Flagstaff County's assessor.

Request for Cancellation of Tax Penalty

Council respectfully denied the request for the cancellation of the penalty levied on Rolls 249200, 249300, 247000, 247100, 247400, 259900, 260000, 260100, 261400 in the amount of \$705.53.

2023 Flagstaff Regional Emergency Services Society (FRESS) Budget

Council approved that prior to approving the proposed 2023 Flagstaff Regional Emergency Services Society (FRESS) budget, that in accordance with the FRESS master agreement, we request a 3-year operating budget and a 5-year capital budget that is prepared in accordance with the budget process in Schedule "F" Finance and Funding of FRESS.

Council approved to recommend that a review of the FRESS master agreement and the attached Transitional Solutions Inc. Business & Implementation Plan be completed by the Flagstaff Chief Administrative Officers, to inform the board of the progress, successes and actions required from the first year of operations.

Procedural Bylaw 06/22

Council approved Procedural Bylaw 06/22.

Appointments under the Weed Control, Agricultural Pests and Soil Conservation Acts — 2022

Council appointed Jessica Armitage as a Weed and Pest Inspector for Flagstaff County under Section 9 (1) of the Agricultural Pests Act and Section 7 (1) of the Weed Control Act and a Soil Conservation Officer for Flagstaff County under Section 15(1) of the Soil Conservation Act.

Agricultural Service Board Member

Council approved to proceed with the recruitment of an Agricultural Service Board (ASB) Committee advisory member at large through advertisement and selection based upon the candidates' credentials, experience and willingness reflected in their resume.

2023 Flagstaff Family and Community Services Budget

Council approved the 2023 Flagstaff Family and Community Services budget of \$435,105 with a commitment of \$9.25 per capita.

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.



**CREATING
COMPELLING
CONTENT**

Business Marketing Seminar

Learn how to bring your content creation and marketing skills to the next level.

Thursday, Nov. 24 9am - 12pm
Battle River Innovation Centre
5004 - 49 Ave. Forestburg, AB

Sign up on Eventbrite
businessmarketingseminar.eventbrite.ca

2023 Shelterbelt Establishment Program

Our Shelterbelt Establishment Program is back for 2023!

This is a tree-mendous program that helps rural landowners establish and maintain healthy shelterbelts. Shelterbelts conserve soil, protect crops and yard sites, trap snow, provide wildlife habitat, and beautify the landscape. Don't "leaf" your application to the last minute.

Apply today at:
<https://flagstaff.ab.ca/county-services/ag-service-board/shelterbelt-establishment-program>

Council Highlights

Organizational Meeting of October 26, 2022

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Election of Reeve

Council appointed Councillor Don Kroetch as Reeve of Flagstaff County for the 2022-2023 term. The Oath of Office was executed by Reeve Kroetch.

Election of Deputy Reeve

Council appointed Councillor Howard Shield as Deputy Reeve of Flagstaff County for the 2022-2023 term. The Oath of Office was executed by Deputy Reeve Shield.

Code of Ethics and Conduct and Values of Council

Council reaffirmed the Statement of Code of Ethics and Conduct and the Values of Council.

Election of ASB Chairperson

Council appointed Councillor Howard Shield as the Agricultural Service Board Chairperson for the 2022-2023 term.

Election of ASB Vice-Chairperson

Council appointed Councillor Jeff Eckstrand as the Agricultural Service Board Vice-Chairperson for the 2022-2023 term.

Appointment of Committees and Board Representatives

Council appointed representatives to Committees and Boards for the 2022-2023 term. (The list is available on the website.)

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.



Sign Up Today!
creativityforentrepreneurs.eventbrite.ca

CREATIVITY FOR ENTREPRENEURS

Wednesday, November 9 from 5-7 pm
Battle River Innovation Centre
 49 Ave Forestburg, AB

Are you an entrepreneur feeling stuck and out of good ideas? Want to get your whole team into a creative mindset? Join us for an interactive 2 hour workshop on how to tap into your creativity!

Sponsored By:

Interested in joining Flagstaff County's Agricultural Service Board as a Member at Large?

The Agricultural Service Board (ASB) is an advisory board of Flagstaff County that makes recommendations on agricultural policies and other agriculture-related matters of the County. The ASB usually meets six times a year and is seeking one member from Flagstaff County for a three-year term.

For more information, please visit the Flagstaff County website at: www.flagstaff.ab.ca.