

October 2022 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0



Flagstaff County Vision:

A safe, caring and vibrant rural "Community of communities" committed to working with our neighbours to ensure the quality of life for all citizens.

As an innovative and progressive "Community" that balances economic prosperity and environmental stewardship, we deliver a responsible level of service that is both efficient and effective.

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Kevin Kinzer, Shop Supervisor
Email: kkinzer@flagstaff.ab.ca
Direct: (780) 384-4106

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for their interest in Flagstaff County; however only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the temporary full-time position of:

Heavy Equipment Technician

Summary of Position:

The Heavy Equipment Technician is responsible for diagnosing, estimating, repairing, and performing maintenance to a wide variety of heavy equipment and vehicle fleets owned and/or operated by the County, in accordance with policies and bylaws established by County Council.

Some key responsibilities are as follows:

1. Perform regular journeyman level diagnostics, estimating, repairing, and maintenance to heavy equipment and vehicles.
2. Complete work orders as work is being performed.
3. Respond to service calls in the field and make emergency repairs as required.
4. Conduct equipment inspection programs according to predetermined schedules
5. Perform other shop related tasks and maintain a clean and safe work area.
6. Responsible for ensuring compliance with Flagstaff County Policies, the Health and Safety Program and the Human Resources guidelines and procedures.
7. Such other duties and responsibilities as may be assigned from time to time by the Supervisor.

Qualifications:

1. An Alberta Journeyman Certificate as a Heavy Equipment Technician.
2. A minimum of two (2) years of related experience in this field in order to be able to perform the duties completely and effectively.
3. Eligible and willing to obtain a Commercial Vehicle Inspection Program (CVIP) licence.
4. Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
5. Ability to operate light duty equipment.
6. Basic knowledge and ability to operate heavy equipment is considered an asset.
7. Must supply a basic set of tools.
8. Valid class 5 driver's licence with Q-Endorsement with drivers abstract. Class 3 preferred.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type: Temporary Full-time
Hours of Work: Monday to Friday, 8 hours/day
Salary Range: \$33.72/hour to \$41.48/hour
Closing Date: Will remain open until a suitable candidate is selected



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Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442,
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Jim Fedyk, Assistant CAO
jfedyk@flagstaff.ab.ca
Direct Line: 780-384-4104

For the full job description please visit: www.flagstaff.ab.ca

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the permanent full-time position of:

Community Peace Officer-Level 1

Summary of Position:

The Community Peace Officer is required to diligently patrol and enforce appointed and designated Provincial Statutes and approved Municipal Bylaws within Flagstaff County and the municipalities under contract with Flagstaff County.

Some key responsibilities are as follows:

1. Work in accordance with the Alberta Peace Officer Act and Regulation, the Public Security Peace Officer Program Policy and Procedure Manual, Flagstaff County Peace Officer Standard Operating Policies, following the duties and jurisdiction indicated on his/her Peace Officer Appointment.
2. Conduct safe and efficient road patrols throughout the County and the municipalities under contract and enforce infractions of County Bylaws, Provincial Statutes, Commercial Vehicle Enforcement and other traffic offences.
3. Thoroughly investigate all complaints to ascertain validity and take appropriate action to bring an equitable solution of compliance or enforcement.
4. Responsible for ensuring compliance with Flagstaff County Policies, the Health and Safety Program, and the Human Resources guidelines and procedures.

Qualifications:

1. Completion of the Solicitor General's Public Security Peace Officer Training Program or equivalent and eligible to obtain an appointment as a Community Peace Officer Level 1 through Alberta Justice and Solicitor General.
2. Completion of an approved physical abilities evaluation test for uniformed enforcement roles.
3. Familiar with the Community Peace Officer Program policies and procedures manual.
4. Level C First Aid and CPR.
5. A related diploma in the field of law enforcement and/or criminology from a recognized post secondary institution with diverse law enforcement experience would be an asset.
6. Ability to handle complex issues and confidential information in an ethical and professional manner.
7. Other assets would include certification in: Radar/laser speed detection, commercial vehicle legislation/enforcement, defensive weapon and tactics training within the last two (2) years or be willing to receive such training.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type: Permanent full-time
Hours of Work: 4 days on shift, 4 days off shift
Salary Range: \$74,176.40 - \$91,227.61
Closing Date: Until suitable candidate is selected.

Public Works Updates

Please refer to our website at www.flagstaff.ab.ca for up-to-date road work throughout the County.

Private Laneway Maintenance

Flagstaff County will once again be undertaking snow plowing on private laneways. Please contact the Public Works Department at 780-384-4123 for further details regarding this service. We will begin laneway inspections in November.

Please keep in mind that our seasonal crews will be out working on our roadways and to use extreme caution while travelling on these roads while they are being maintained in any way. We thank you in advance for your cooperation during this season.

Public Works Services

Please visit the Flagstaff County website at flagstaff.ab.ca for information regarding Gravel Sales, Residential Laneway Maintenance, Road Maintenance, Hamlet Services, and more.

Sign Up Today!
creativityforentrepreneurs.eventbrite.ca

CREATIVITY FOR ENTREPRENEURS
Wednesday, November 9 from 5-7 pm
Battle River Innovation Centre
49 Ave Forestburg, AB

Are you an entrepreneur feeling stuck and out of good ideas? Want to get your whole team into a creative mindset? Join us for an interactive 2 hour workshop on how to tap into your creativity!

Sponsored By:

BUSINESS MARKETING SEMINAR

Learn all about how to take your marketing skills to the next level.

Thursday, November 24
9am - 12pm
Battle River Innovation Centre
5004 - 49 Ave. Forestburg, AB
Sign up on Eventbrite

www.flagstaff.ab.ca/county-services/economic-development