

A. Purpose

The purpose of this procedure is to provide guidelines to ensure consistency in the sale of gravel.

B. Guidelines

1. A "Permission to Purchase Gravel" form must be obtained through the Flagstaff County Administration Office.
2. The "Permission to Purchase Gravel" form must be presented to County personnel at the gravel pit prior to the gravel being loaded.
3. Gravel will be loaded at the County's convenience and with County personnel only.
4. Flagstaff County does not haul gravel for ratepayers; hauling arrangements must be made by the ratepayer.
5. All sales of gravel shall be limited to an annual allotment; please refer to the Fees and Charges Schedule.
6. The price per tonne of gravel will be based on cost recovery; information regarding a list of available aggregate products and pricing can be obtained from the Public Works Department.
7. Gravel will not be sold to Commercial Users.

CAO Approval: <i>S. Cunniff</i>	Date: 2021 - <i>Dec 31</i>
Review Cycle: Every three years	Next Review Date: 2024