

March 2022 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

 Council Meetings

 Cancelled Meeting

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:
Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)



Flagstaff County is recruiting for the permanent full-time position of:

Signs/Labourer (Public Works)



Flagstaff County Vision:

A safe, caring and vibrant rural "Community of communities" committed to working with our neighbours to ensure the quality of life for all citizens.

As an innovative and progressive "Community" that balances economic prosperity and environmental stewardship, we deliver a responsible level of service that is both efficient and effective.

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442,
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Kevin Kinzer, Shop Supervisor,
Public Works
Email: kkinzer@flagstaff.ab.ca
Direct: (780) 384-4106

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Summary of Position:

The Public Works Signs/Labourer is responsible for maintaining all road signs and keeping a sign inventory, as well as carrying out various duties around the shop and yard which may include the operation of light duty equipment, in accordance with policies and bylaws established by County Council.

Key responsibilities are as follows:

- Responsible for the installation/replacement of new, worn and damaged signs and delineator posts.
- Responsible for maintaining the inventory of signs and delineator posts.
- Responsible for updating and maintaining signs and delineator posts in Asset Management system.
- Perform weekly collections of traffic counts and updating and maintaining the data.
- Assist in the parts room when required as well as during year-end parts inventory.
- Perform miscellaneous shop and yard maintenance including the operation of light duty equipment.
- Assist the other Public Works Shop personnel when required.
- Pickup and delivery of parts/vehicles.
- Responsible for ensuring compliance with Flagstaff County Policies, the Health and Safety Program and the Human Resources guidelines and procedures.
- Such other duties and responsibilities as may be assigned from time to time by the Supervisor.

Qualifications:

- Sufficient knowledge, skill and experience in this field in order to be able to perform the duties completely and effectively.
- Sufficient knowledge and computer experience to perform sign inventory and record Asset Management data.
- Ability to operate light duty equipment.
- Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
- Flexibility and adaptability to be able to work in a wide range of conditions and perform a variety of tasks.
- Valid class 5 and/or class 3 driver's license.

Position Type: Permanent Full Time
Hours of Work: 8 hrs/day—40 hrs/wk
Hourly Range: \$22.70 - \$27.91
Closing Date: Until suitable candidate is found.




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Council Highlights

Regular Council Meeting of March 23, 2022

Council Highlights briefly identify decisions made by Council. Council encourages its residents, businesses and stakeholders to keep in touch with Council news.

Industrial Site Feasibility Study
Council accepted the information on the Industrial Site Feasibility Study and directed administration to develop funding options for Council's consideration.

Presentation of Financial Statements
Council approved the Flagstaff County 2021 audited Financial Statements as presented, with the inclusion of two corrections; one under Accumulated Surplus and the other under Fire Capital.

FRESS – Asset Transfer Agreement – Forestburg Fire Truck
Council approved that the Fire Resources Asset Transfer Agreement with Flagstaff Regional Emergency Services Society (FRESS) that was approved on December 15, 2021 and amended January 12, 2022, be amended again to include the transfer of the following item, on an as is where is basis, as per the agreement:


- 2011 International Midship Fire (50% Forestburg owned).

Killam and District Health Care Foundation – Requesting Representation on Boards
Council approved to have representation on the Killam and District Health Care Foundation and the Killam Community Boards, and appointed Reeve Don Kroetch as the representative for the 2021/2022 term.

Purchase – 2023 Graders
Council approved the following:

- To accept the quote received from Finning for the purchase of one (1) 2023 Caterpillar 150 AWD Grader for the cash price of \$510,500 plus GST with a Guaranteed Trade-in value of \$220,000 after 5 years.
- To accept the quote received from Brandt Tractor for the purchase of one (1) 2023 John Deere 772GP AWD Grader for the cash price of \$491,600 plus GST with a Guaranteed Trade-in value of \$190,000 after 5 years.
- To accept the quote received from Brandt Tractor for the purchase of one (1) 2023 John Deere 772GP AWD Grader for the cash price of \$491,600 plus GST with a Guaranteed Trade-in value of \$190,000 after 5 years.

Once approved, the full Council Meeting minutes can be found at www.flagstaff.ab.ca under the "Council" tab and in the "Meetings and Minutes" section.



PRUNING 101

April 7, 2022
5 p.m. to 8 p.m.
Location: Flagstaff County Administration Building
Call 780-384-4100 to register for this in-person workshop.

FREE

With Toso Bozic, the Tree Whisperer

