

August 2021 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township
Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0

flagstaff.ab.ca



Flagstaff County Vision:

To be a strong, vibrant and sustainable regional Community of communities through collaboration and a focus on economic, social and environmental cooperation that contributes to a rural essence and quality of life.

Interested candidates are encouraged to submit their resume along with a cover letter to:

Flagstaff County
12435 TWP RD 442
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Randy Brodie, Field Co-ordinator
Road Maintenance/ Hamlets
rbrodie@flagstaff.ab.ca
Direct Line: (780)384-4125

Thank you to all applicants for their interest in Flagstaff County; however only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the permanent full-time position of:

Maintenance Grader Operator MA#4 based out of Sedgewick

Summary of Position:

The Maintenance Grader Operator is responsible for performing grader work on all gravel and dirt roads within a designated maintenance area within the road maintenance program of the Public Works department in accordance with policies and bylaws established by County Council.

Some key responsibilities are as follows:

- Responsible for maintaining roads within any designated maintenance areas, including spreading gravel as part of the gravelling program.
- Operate heavy and light equipment as required, including various truck and trailer combinations for hauling gravel or equipment.
- May be required to assist with the backsloping, road construction, and dust suppressant programs, as well as truck and grader snow plowing and sanding during the winter months.
- Responsible for reporting and assisting in repairing damaged or missing signs, damaged or plugged culverts, road surface damages, washouts, shoulder/ditch damages and disposing of any items having a diameter larger than five inches (5") off of any road surface.
- Responsible for reporting view obstructions such as brush, grass, weeds, etc.
- Assist in the servicing, maintenance and cleanliness of the grader and other equipment.
- Responsible for inspecting and servicing equipment daily prior to operation.
- Responsible for maintaining the required inventory for the grader and grader shed including equipment tools, replacement parts, grader blades, picks, rotovator teeth, tires, fuel, etc.
- Responsible to ensure that the grader shed and yard is kept in a clean, orderly and safe condition and will be checked if the operator is going to be away for more than three (3) days.
- Responsible for ensuring compliance with Flagstaff County policies, the Health and Safety program and the Human Resources guidelines and procedures.

Qualifications:

- A minimum of two to three (2-3) years of related experience in operating a grader is preferred.
- Valid class 3 driver's licence.
- Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
- Flexibility and adaptability to be able to work in a wide range of conditions and perform a variety of tasks.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Position Type: Permanent Full-time
Hours of Work: Monday to Friday 8-10 hrs/day (Guaranteed 176hrs/month)
Salary Range: \$29.03/hr — \$35.71/hr
Closing Date: Wednesday, August 31, 2021 at 12:00 p.m.



Public Works Updates

Please refer to www.flagstaff.ab.ca for up-to-date road work happening throughout the County.

Road Recovery

Crews will continue working on the following shoulder pulling project this week:

- **South of Galahad on Township Road 404, east from Range Road 142 for 2.5 miles.**

Gravelling Crews

As the summer re-gravel program is underway, please be aware of gravel trucks on County roadways. Please slow down when passing gravel trucks to avoid loose gravel.

Strome Lagoon Repairs

Flagstaff County is performing major repairs at the Strome lagoon, located north of Strome on Rge Rd 151.

If possible, please take an alternate route to avoid the construction.

Public Works Services

Please visit the Flagstaff County website at flagstaff.ab.ca for information regarding Gravel Sales, Residential Laneway Maintenance, Road Maintenance, Hamlet Services, and more.

Please keep in mind that our seasonal crews will be out working on our roadways and to use extreme caution while travelling on these roads while they are being maintained in any way. We thank you in advance for your cooperation during this season.