

April 2021 Meetings

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

 Council Meetings

Flagstaff County Council Meetings are conducted the 2nd and 4th Wednesday of each month commencing at 9 a.m. unless otherwise planned.

Council and Committee meeting agendas are available at the County's website at: flagstaff.ab.ca/council/meetings-and-minutes

County Office: 780-384-4100
1-877-387-4100

Email: county@flagstaff.ab.ca

Stay Connected with Us:



Office Hours:

Monday to Friday
8 a.m. - 4 p.m.
(Closed Noon - 1 p.m.)

Address: 12435 Township Road 442
P.O. Box 358
Sedgewick, AB T0B 4C0



Flagstaff County Vision:

To be a strong, vibrant and sustainable regional community of communities through collaboration and a focus on economic, social and environmental cooperation that contributes to a rural essence and quality of life.

To view the full job description, please refer to the Flagstaff County website at www.flagstaff.ab.ca

Interested candidates are encouraged to submit their resume along with a cover letter by mail or email to:

Flagstaff County
12435 Township Road 442,
PO Box 358
Sedgewick, AB T0B 4C0

Contact:
Shelly Armstrong,
Chief Administrative Officer
Email: sarmstrong@flagstaff.ab.ca
Direct: (780) 384-4101

Thank you to all applicants for your interest in Flagstaff County; however, only those chosen for an interview will be contacted.

Flagstaff County is recruiting for the permanent full-time position of:

Health & Safety Officer

Summary of Position:

The Health and Safety Officer is responsible for coordinating health and safety initiatives for Flagstaff County by ensuring all departments have the information and support required to carry out their responsibilities in compliance with the Occupational Health and Safety Act and the County Health and Safety Program.

1. Responsible for administering and monitoring the directives under the Health and Safety Program to provide legislative compliance with the Alberta Occupational Health and Safety Act, Regulations and Codes and all other applicable legislation as well as meets the Alberta Municipal Health and Safety Association (AMHSA) audit, as follows:
 - a. Safety Rules
 - b. Hazard Identification, Assessment and Control
 - c. Personal Protective Equipment (PPE)
 - d. Safe Work Practices and Job Procedures
 - e. Preventative Maintenance
 - f. Formal Workplace Inspections
 - g. Emergency Preparedness and Response
 - h. Incident Reporting and Investigation
 - i. Violence and Harassment Prevention
2. Assists in developing short and long term strategic plans for health and safety by evaluation of current initiatives, identification of needs and obtaining input from management, supervisors and employees.
3. Prepares, monitors and is responsible for the annual Health and Safety Program budget in the approved business plan.
4. Leads activities to maintain the County's Certificate of Recognition (COR) and participation in the Partnership in Injury Reduction (PIR) Program.
5. Coordinates and prepares agendas for the required Health and Safety committees throughout the organization to meet legislation and PIR/COR requirements.
6. Ensures completion of internal audits and participates in external audits for other municipalities safety and loss prevention programs.

Qualifications:

- A minimum of three (3) years of Occupational Health and Safety experience, including investigations experience, with a thorough understanding of legislation pertaining to Occupational Health and Safety standards.
- Certification in Occupational Health and Safety.
- Possess or ability to obtain a Certified Peer Health and Safety Auditor certificate would be an asset.
- Training certification as an instructor for Health and Safety Program requirements.
- Demonstrated ability to work effectively, both independently and cooperatively in a team environment.

Position Type: Permanent Full-Time
Hours of Work: 7 hrs/day—35 hrs/wk
Salary Range: \$ 77,005.04—\$ 94,706.49
Closing Date: **Until suitable candidate is found.**



MG 30 RESIDENTIAL DUST SUPPRESSANT AGREEMENT



Flagstaff County
12435 TWP RD 442
Box 358
Sedgewick, AB T0B 4C0
Phone: (780) 384-4100
Fax: (780) 384-3635

Dust Suppressant Applications

This year, Flagstaff County residents have TWO options for residential dust suppressant:

1. MG 30 dust suppressant services provided by Flagstaff County;
2. Dust suppressant provided through contracted services.

For more information, please visit the Flagstaff County website at flagstaff.ab.ca.

Deadline: May 1st, 2021

APPLICATION FOR MG 30 DUST SUPPRESSANT AND PAYMENT AUTHORIZATION

I, _____ and _____,

the "Resident(s)" of the following lands:

Address _____

Phone _____ do hereby request

Flagstaff County to supply and apply dust control (MG 30). Please indicate your choice of application:

- _____ 1. 100 Meters = \$ 810.60
- _____ 2. 200 Meters = \$ 1,589.70
- _____ 3. 300 Meters = \$ 2,368.80
- _____ 4. 400 Meters = \$ 3,147.90

*All prices include GST

The Resident recognizes roadways are subject to seasonal weather changes, traffic volume and vehicle weight. Dust suppressants will be maintained as required at the discretion of Flagstaff County. This impacts the effectiveness and life expectancy of the dust suppressant.

Residents may apply for a second application to be received by **August 1st, 2021**. Late requests will be returned, no exceptions. Note: All Dust Controls may be bladed in the spring and prior to winter.

Payment must be returned with application via cheque or internet banking options (including e-transfer) are available, please refer to the County website www.flagstaff.ab.ca for more information.

Dated at _____, in the Province of Alberta,

this _____ day of _____, 20____.

Field Coordinator

Resident(s)

HAYING ALONG RIGHT-OF-WAYS

Flagstaff County has implemented a permit system for all landowners within the County **wanting to hay municipal ditches.**

All roads are intended to be mowed twice a year commencing June 1. The purpose of the permit system is to minimize conflict between the municipality and landowners who want to cut and bale hay along the municipal ditches.

Landowners must apply for a Roadside Haying Permit from Flagstaff County prior to **May 15th** of each year. All landowners

permitted to hay municipal right-of-ways must have their haying completed before **July 15th** of each year. Permits are available at the Flagstaff County Office or online at www.flagstaff.ab.ca

Completed Permits can be submitted to: Flagstaff County, Box 358, Sedgewick, AB T0B 4C0 or faxed to 780-384-3635. For **more information**, call Agriculture Services at 780-384-4138.

Note: All participating landowners intending to continue roadside haying for 2021 are asked to renew their permit.

Avoid 6% Tax Penalty

A penalty of 6% (six per cent) will be levied on all unpaid taxes on May 1. To avoid penalties, payments made by mail must be postmarked no later than April 30, 2021, and payments made by Internet Banking or TelPay must be received no later than April 30, 2021.

Payment options available:

- County Office: 12435 TWP RD 442, Sedgewick, AB
- Mail: Flagstaff County, P.O. Box 358, Sedgewick, AB T0B 4C0
- Internet banking: Through the Credit Union, ATB Financial, BMO Bank of Montreal, ETransfer, or TelPay (TelPay payments can be made at www.telpay.ca).